

ADDENDUM # 2

**CITY OF TORRANCE
3031 Torrance Blvd.
Torrance, CA 90503**

RFP NO. B2015-39

**RFP for Design, Build and Installation of Exhibits and Interpretive Panels
for the Madrona Marsh Nature Center and Preserve**

ADDENDUM # 2- Issued 11/20/15

THE FOLLOWING (ADDITIONS, DELETIONS AND OR CLARIFICATIONS) ARE HEREBY INCORPORATED INTO AND MADE A MANDATORY PART OF SUBJECT BID:

1. CHANGE:

Questions regarding this RFP must be submitted in the form of an email. Include the RFP number and RFP title in the subject heading of your email. The deadline to submit questions is 12:00 Noon Pacific Time on Monday, November 30, 2015. Questions submitted after this date will not be answered. **No questions will be answered by telephone.** Direct emails to: Glenda Chiang, Educational Consultant – Email: glenda@musingsphotography.com.

Written answers and any other changes to the RFP will be sent (via email or the US Postal Service) to all known perspective proposers as an addendum to the RFP.

2. CLARIFICATIONS:

Q - Can this be added to the Liquidated Damages clause: "The Proposer will not be assessed liquidated damages for any delay ... when such delay was caused by a delay by the City in completing any required task, including approvals, text, photos, images, files, and artifacts."

A - In the addendum (Paragraph 3) it already states that the Proposer will not be assessed Liquidated Damages if the delay was caused by the City.

3. CLARIFICATIONS:

Q - Can this be added to the agreement: The City agrees to adhere to the project schedule and requirements including approvals, timely delivery of text, photos, images, files, and artifacts.

A - As part of your proposal, you will submit a timeline that clearly identifies your need dates from the City, in order for you to meet your contractual completion date. If we do not meet our dates, you will not be penalized, since we caused the delay.

4. CLARIFICATIONS:

Q - Regarding the Nature Calls Exhibit, language translations are a real cost. Would you provide a specific list/quantity of languages needed?

A – City of Torrance demographics: English, Spanish, Chinese, Japanese and Korean

5. CLARIFICATIONS:

Q - Who provided the design concepts shown in the handout we received at the walk-through?

A - The original architectural firm, Bryant, Palmer, Soto.

6. CLARIFICATIONS:

Q - Who designed the current exhibitry in your exhibit hall?

A - A company out of Oregon, that is no longer in business.

7. CLARIFICATIONS:

Q - Who fabricated and installed the current exhibitry?

A - The same company out of Oregon mentioned above and Split Rock Studios designed the taxidermy cases.

8. CLARIFICATIONS:

Q - What type of schedule would receive the maximum score?

A - Schedule is only one component for scoring. We consider several aspects, design and quality will be the key components on our list. Our schedule is based on a final close out due date by the Grantors. That includes ALL work completed, as well as the time it takes for the City to complete their final billing. There is some flexibility in the schedule, but the desired date still remains June 30, 2016.

9. CLARIFICATIONS:

Q - What type of schedule would have deductions?

A - Delivery schedules beyond 2016

10. CLARIFICATIONS:

Q - Regarding evaluation criteria, what cost proposal would receive the maximum score?

A - Quality, creative designs, budget and schedule.

11. CLARIFICATIONS:

Q - What cost proposal would have deductions?

A - Not understanding our requirements.

12. CLARIFICATIONS:

Q - How would the following bids be scored? Company A bids \$200,000. Company B bids \$195K. Company C bids \$160K.

A - As previously mentioned, our consideration will include several aspects, (cost, quality, design and delivery).

13. CLARIFICATIONS:

Q - Is there a desire to spend less than the stated \$200,000 budget?

A - No

14. CLARIFICATIONS:

Q - Would you please define "cost effectiveness" and how do you evaluate it?

A - Cost effectiveness as related to quality and or quantity (what are we getting for our money).

15. CLARIFICATIONS:

Q - Would you please provide as soon as possible the architectural floor plan of the building?

A - Sent via email dated 11/20/15 (Hightail drop-box)

16. CLARIFICATIONS:

Q - Regarding the Atrium Exhibits, the original RFP and the handout described and depicted the plants as representational/artificial. The addendum now describes the plants in the four exhibits as live and needing irrigation.

A - Our desire for the atrium is to make it a peaceful environment for our visitors, a place for them to relax, enjoy and learn. Live plants in the atrium area will help to provide that feeling. You are **not** required to supply the live plants, and you are **not** responsible for them. However, to keep a cohesive design, consider the planter boxes for the area. They do not need to be part of the actual exhibits, but they could be. They could also be designed simply as separate planter boxes throughout the atrium, that compliments the exhibits throughout. All designs will be considered.

17. CLARIFICATIONS:

Q - Will the City provide and install the necessary gutters and downspouts required for the rain barrels? **A** - Yes, the City will provide the necessary downspouts.

18. CLARIFICATIONS:

Q - Do the building roofs slope into the atrium?

A - Yes, the building roof slopes into the atrium.

19. CLARIFICATIONS:

Q - How many rain barrels will be required?

A - Only one (1). All designs will be considered.

20. CLARIFICATIONS:

Q - Please describe how the exhibit plants will be irrigated, watered by hand or drip irrigation?

A - It will be determined by your design (if it's designed into your exhibits, then it should be easy to do drip, if it's a freestanding planter, then maybe hand watering is better, so we can reposition the pots if needed). All designs will be considered.

21. CLARIFICATIONS:

Q - What is the purpose of the fountain?

A - A solar element was required by the Grantor. The purpose of the fountain is to educate visitors about solar energy and encourage them to consider other energy sources at home. Additionally, it will help to create a peaceful setting in the atrium area.

22. CLARIFICATIONS:

Q - Does the fountain represent some element of the marsh?

A - The fountain does not have to represent elements of the marsh. All designs will be considered.

23. CLARIFICATIONS:

Q - Does the fountain display plant species?

A - The fountain does not have to display plant species. All designs will be considered.

24. CLARIFICATIONS:

Q - Will a pre-manufactured solar fountain as depicted in the attached photo meet your requirements, or do you need a custom creation?

A - All designs will be considered.

25. CLARIFICATIONS:

Q - Will the city provide plumbing and drainage in the atrium for the fountain?

A - The City will provide water, drainage and electrical.

26. CLARIFICATIONS:

Q - Are there limitations to the placement of the fountain?

A - There are no limitations to the placement as far as design, but keep in mind that the drainage is in the center of the atrium.

Please return this addendum with your bid proposal.

I hereby acknowledge receipt of this addendum.

Name of Company

Address

City

State

Zip Code